

7 HABITS OF HIGHLY EFFECTIVE PEOPLE®

PROGRAM OVERVIEW

The 7 Habits of Highly Effective People® program is a two-month, multi-phase program that examines principles of effectiveness that can be applied in order to become more efficient and achieve a balanced life. The program is a powerful tool for creating great cultures. As you learn, model, and reinforce the 7 Habits, they create an operating system for effectiveness in your teams and school. When a school intentionally aligns values, behaviours, norms, and systems toward a central strategy, culture becomes a force to drive results. On completion of the program, you will have the ability to take initiative, lead key priorities and communicate more effectively.

\$1450 + GST = \$1,595.00

Register via qeli.qld.edu.au/7-habits-of-highly-effective-people

PROGRAM OBJECTIVES

The *7 Habits of Highly Effective People*® program will broaden your understanding and enable you to:

- ▶ Assess paradigms and align to principles of effectiveness
- ▶ Assume responsibility, focus, and act on what can be controlled and influenced
- ▶ Define clear measures of success and create a plan to achieve them for both life and work
- ▶ Prioritise and achieve the most important goals instead of constantly reacting to urgencies
- ▶ Collaborate more effectively with others by building high-trust relationships
- ▶ Influence others by developing a deep understanding of their needs and perspectives
- ▶ Develop innovative solutions that leverage diversity and satisfy all key stakeholders
- ▶ Increase motivation, energy, and work/life balance by making time for renewal activities.

PROGRAM FEATURES

- ▶ Two-month multi-modal program
- ▶ FranklinCovey's 360° Assessment
- ▶ Combination of theory and practice
- ▶ Access to professional readings and resources
- ▶ Discussions and activities with your facilitator and program participants in workshops
- ▶ Collegiate networking.

WHO SHOULD ATTEND?

All educators, from teachers through to system leaders, and corporate services and school support staff.

ABOUT QELi

QELi is an innovative not-for-profit institute committed to delivering excellence in leadership by supporting education leaders from government and non-government sectors, across Australia and internationally, to establish a strong vision, improve student outcomes and lead change in their school context and wider school communities. We support educators at every level – from teachers to principals and system leaders – and corporate services and school support staff to develop leadership capabilities, maximise their potential and reach their leadership goals.

PROGRAM STRUCTURE

PHASE 1 | PROGRAM PREPARATION

You will be required to complete a FranklinCovey 360° Assessment which measures individual effectiveness and enhances self-awareness. The survey collects important information from your own self-evaluation and insights from those you interact with regularly, such as peers, leaders and support staff, to help you to reflect and identify strategies for professional growth

PHASE 2 | TWO-DAY WORKSHOP

You will explore and discuss FranklinCovey's 7 Habits:

- ▶ Habit 1: Be Proactive®
- ▶ Habit 2: Begin With the End in Mind®
- ▶ Habit 3: Put First Things First®
- ▶ Habit 4: Think Win-Win®
- ▶ Habit 5: Seek First to Understand Then to Be Understood®
- ▶ Habit 6: Synergize®
- ▶ Habit 7: Sharpen the Saw®

PHASE 3 | RECOGNITION OF PROGRAM COMPLETION

Certificate of completion awarded

PHASE 4 | PROGRAM PARTNER FOLLOW UP

Discuss the program with other participants, and use the Living the 7 Habits app and other resources to help you embed The 7 Habits in your daily life, and within your school's culture

