

2019 Governance Program

The Independent Schools Queensland (ISQ) Governance Program is a comprehensive professional development program comprised of 12 key modules offered through four short courses. Each short course builds on the knowledge and experience of previous courses.

Short course modules are facilitated through engaging two-hour face-to-face workshops, with small groups of no more than 12, to encourage sharing of experiences and interactions between practiced governors and those new to the role. ISQ has also developed two online learning courses, available via Connect&Learn, to assist school boards in understanding their roles and responsibilities and discerning a school's financials.

SHORT COURSE	MODULE	DESCRIPTION	DELIVERABLE
Short Course 1 - Practice of Good Governance SC1	MD1	Defining governance roles	Understanding the legal and governance roles of boards including the chair, directors, secretary, principal, and board and management relationship.
	MD2	Legal environment and directors' duties	Understanding the complex legal environment of independent school boards and an appreciation of the high level legal and fiduciary duties of directors.
	MD3	Decision making supported by board processes	Understanding the board's decision making processes and supporting tools. Provision of leading practice templates, e.g. agenda, minutes, calendar, paper cover sheet, CEO report.
Short Course 2 - Monitoring of Governance SC2	MD4	Financial reporting	Competency in understanding financial literacy for not-for-profit entities.
	MD5	Monitoring financial performance	Competency in understanding financial performance for independent schools.
	MD6	CEO/Principal governance and executive oversight	Competency in assessing and reviewing the board's only employee, the CEO. Tools for mentoring and providing guidance and development for the CEO. Understanding the board's role in executive oversight and development.
Short Course 3 - Planning of Governance SC3	MD7	Strategic planning	Competency in understanding the board's role in strategy, articulating that strategy and developing performance measures to monitor progress and delivery of strategic imperatives.
	MD8	Risk management framework	Understanding the board's role in articulating risk appetite, monitoring risk and ensuring the development of a risk heat-map to assist board monitoring role.
	MD9	Compliance and policy framework	Understanding the compliance responsibilities of boards, policy requirements and the development of compliance and policy checklists.
Short Course 4 - Sustaining Good Governance SC4	MD10	Stakeholder engagement and networking	Understanding the importance and value of networks and the establishment of a stakeholder engagement template.
	MD11	Board effectiveness	Understanding the elements of board performance evaluation, remuneration, induction, succession planning, professional development and director protection.
	MD12	Boardroom dynamics	Understanding how director behaviour and the dynamics of behaviour can have an effect on the decision-making and performance of boards.

Professional Learning & Events



Governance Short Course Program

Brisbane, ISQ Professional Learning Centre

SC1 15 February
11 April
26 July
26 September

SC2 15 March
12 April
23 August
27 September

SC3 17 May
4 July
13 September
31 October

SC4 14 June
5 July
11 October
1 November

Gold Coast

SC3 22 March

SC4 6 September

Sunshine Coast

SC3 1 March

SC4 30 August



Governance Finance Online Course

Module 1 - Balance sheet

Module 2 - Income and expenditure statement

Module 3 - Cash flow statement

Module 4 - Ratio analysis



Governance Induction Online Course

Module 1 - An independent school context

Module 2 - Governance roles and responsibilities

Module 3 - Governance policies and processes



Did you know?

Independent Schools Queensland has a bank of resources including templates, tools and checklists to use as a starting point for your board to develop your own policies aligned to current legislation.

<https://www.isq.qld.edu.au/members/board-policy-and-resources>